



UNICA

UNION INTERNATIONALE DU CINÉMA

MEMBRE DU CONSEIL INTERNATIONAL DU CINÉMA, DE LA TÉLÉVISION
ET DE LA COMMUNICATION AUDIOVISUELLE AUPRÈS DE L'UNESCO

The national "Data Manager"

This is the coordinator responsible for the proper exchange of data between the national associations and the UNiCA Committee.

His tasks

1. **Complete the entries for ALL the country's films** in the annual competition
<https://unica-web.one/...>
 - Period: **1 - 31 March**
2. **Sending ALL films, signed author agreements and stills, together**
via <https://www.swisstransfer.com/en> , to UNiCA ..@unica.movie
 - Period: **1 - 30 April**
3. **Change the national organisation data** (e.g. web address URL: <https://www.bdfa.de>)
and the functionaries, including e-mail, using the UNiCA online registration form, whereby one and the same person can also fulfil different functions
<https://unica-web.one/...>
 - **President**
 - **Treasurer**
 - **Delegate**
 - **Webmaster**
 - **Data Manager**
4. **Forwarding and distributing all UNiCA relevant information** within the own country to all interested parties, including clubs.

The two UNiCA websites are

- <https://unica.movie> contains the annual congresses from 2022 (English)
- <https://unica1937.org> contains all general and old information (en/fr/de)
The alternative address <https://unica-web.one> remains active

We ask all responsible persons to cooperate promptly and accurately.

Rolf Leuenberger

UNiCA President